

INFORMATION FOR PARTICIPANTS IN THE PRACTIWORK® SKILLS ASSESSMENT

WELCOME!

Thank you for taking part in the PractiWork® assessment.

The PractiWork® assessment uses our computer tools to measure individual skills, abilities and knowledge in a variety of areas.

We want to help you to develop personally and professionally, whatever your qualifications. The results will help you identify your strengths and areas for improvement.

This will enable you to use your skills more effectively in your current or future job. The advice you receive will help you to progress and develop professionally. Our competency assessment will help you achieve personal and professional fulfilment.



WHAT TO KNOW ABOUT THE MEASUREMENT



- Participation in the assessment is voluntary and **free of charge**, with any costs borne by the organiser.
- Before starting the assessment, you have to fill in the attendee sheet and the consent form.
- During the assessment, **anonymous data** will be recorded, on the basis of which PractiWork Ltd. will process, analyse and evaluate the data and compile the result sheet.

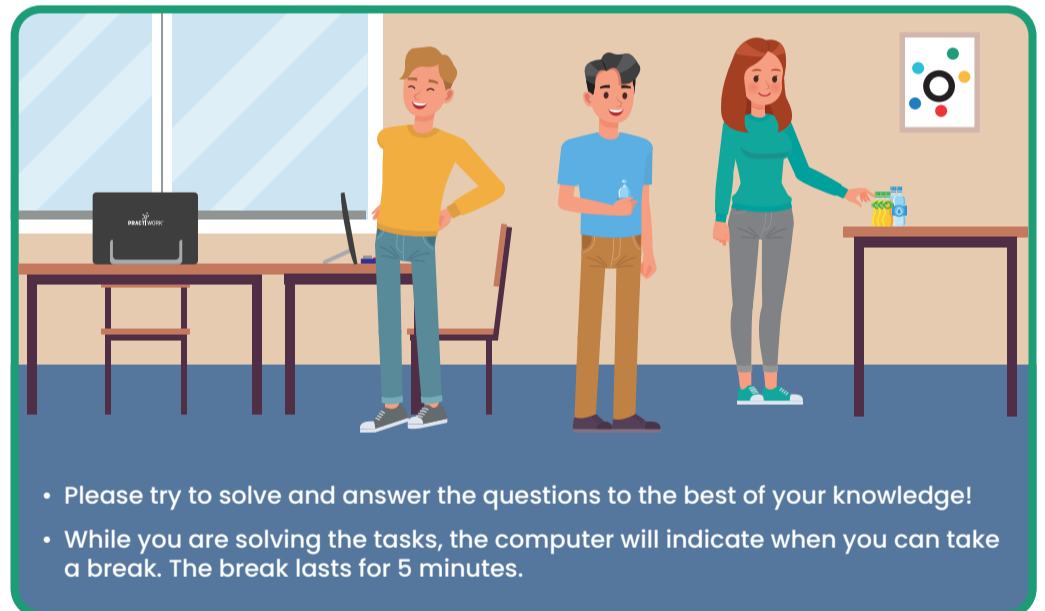


- The assessment and evaluation is **not a medical examination** or treatment and has no therapeutic effect.
- The results of the assessment do not entitle you to any benefits and are **not binding on you**.
- The results and the contents of the result sheet record the results of specific measurements of ability as facts.

THE MEASUREMENT PROCESS



- The assessment takes approximately **3-3,5 hours**.
- During the assessment you will be asked to complete a variety of different tasks.
- You will see detailed instructions for the tasks to be performed on a computer screen.
- Please read all instructions very carefully. If you have any questions, please do not hesitate to contact the measurement leader.



- Please try to solve and answer the questions to the best of your knowledge!
- While you are solving the tasks, the computer will indicate when you can take a break. The break lasts for 5 minutes.

IMPORTANT INFORMATION ABOUT PARTICIPATION



Only persons who are not under the influence of mind-altering drugs may take part in the assessment!



Please do not bring your child or other relatives who are not taking part in the survey to the assessment.



If you are suffering from an infectious disease, please do not attend the assessment, but inform the organiser.



Do not eat or drink near the equipment! Do not keep food or drink on the table next to the equipment! You will be able to eat and drink refreshments during the break.



Turn down your phone. Do not use your phone during the assessment.



During the measurement, avoid wearing rings, bracelets, watches or other jewellery or pendants that could damage the instruments.



Do not use any aids to complete the tasks! (E.g. smartphone, calculator, paper, pencil, pen, ruler, etc.)



If you need any **visual aids** for reading (**glasses, contact lenses, etc.**), be sure to bring them with you!



If you need a **hearing aid**, be sure to bring them with you!



If you need **ongoing medication** and may require medication during the expected duration of the assessment, bring the required dose with you.



Participants with diabetes please take into account the duration of the assessment! Meals can be taken during the 5 minute breaks.



In addition to the duration of the measurement, please also take into account possible travel and waiting times.

THANK YOU FOR YOUR COOPERATION!